

# ALPHA ANALYTICS LIMITED

Asbestos & Mould Testing Laboratory

*Results you can trust*

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## CHAIN OF CUSTODY

### MOULD ANALYSIS – SURFACE LIFT / TAPE LIFT SAMPLES

#### Notes to the sampler

1. A fully filled out chain of custody form should accompany every set of samples brought in for analysis
2. Please ensure that all the samples you collect are double-bagged using zip-lock bags and labelled legibly
3. Minimum sample size expected is the size of a coin and the maximum is the size of half a currency note
4. Please ensure all the relevant details are furnished on the chain of custody, including contact details
5. If very large samples are provided, the sampler is expected to subsample it for the lab
6. The lab stores all the samples and associated COCs for 1 month only.
7. The electronic certificates and associated worksheets are stored for 3 years only.

Date of submission		Date of sampling		
Company name		Purchase order no.		
Company address		Reference code		
Sampler's name		Sample address		
Sampler's email				
Sampler's phone no.				
TAT (select applicable TAT)	Standard (24 hrs) <input type="radio"/>	Custom (please talk to the analyst) <input type="radio"/>		
Please fill details of the submitted samples below.				
Lab Code	Sample Number	Sampling area details	Sample description	Lab Notes
Laboratory use only				
Laboratory Reference Code				
Date received		Received by		
Date of sample log		System logs by		
Date of analysis		Analysed by		
Date of reporting		Reported by		
<b>*Fastrack turnaround is conditional to the time of sample reception and nature of sample. Please talk to our analyst for more information.</b>				